

C2FO Factoring Solutions Private Limited

Reg. Address: D-26, Basement, Jangpura Extn., New Delhi,
110014, Corporate Address: 2nd Floor, Tower A, Smartworks,
Plot No 1 & 2, Sec. 125, Noida, Gautam Buddha Nagar,
Uttar Pradesh - 201301 | CIN - U67100DL2020FTC362201
Website: www.c2treds.com Email: contactus@c2treds.com
Contact No: 0120-5178068

Date: September 07, 2026

Dear Members, Directors and Auditors,

You are cordially invited to attend the 06th (Sixth) Annual General Meeting (“AGM”) of the members of **C2FO Factoring Solutions Private Limited** (“the Company”) to be held on Tuesday, September 29, 2026 at 01:00 P.M. (IST) at the registered office of the Company situated at D-26 Basement, Jangpura Extn., New Delhi-110014, India.

The Notice of the Meeting along with necessary papers, containing the ordinary business to be transacted, is enclosed herewith.

For and on behalf of
C2FO Factoring Solutions Private Limited



Neha Shanker Bahadur
Managing Director

DIN: 11034598

Address: Flat Number H-39C, First Floor
New Delhi-110017, India.

Enclosures:

1. Notice of the AGM
2. Proxy Form (**Annexure- I**)
3. Attendance Slip (**Annexure-II**)
4. Route Map (**Annexure- III**)
5. Annual Report (**Annexure- IV**)

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NOTICE OF THE 06th (Sixth) ANNUAL GENERAL MEETING

Notice is hereby given that the 06th (Sixth) Annual General Meeting (“AGM”) of the members of **C2FO Factoring Solutions Private Limited** (“the Company”) is scheduled to be convened on Tuesday, September 29, 2026 at 01:00 P.M. (IST) at the registered office of the Company situated at D-26 Basement, Jangpura Extn., New Delhi-110014, India to transact the following business:

ORDINARY BUSINESS:**ITEM NO.1: TO CONSIDER AND ADOPT THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2026 ALONG WITH THE REPORTS OF THE AUDITORS AND BOARD THEREON**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution: -

“**RESOLVED THAT** the Audited Financial Statements comprising of Balance Sheet as at March 31, 2026, Statement of Profit and Loss and Cash Flow Statement for the year ended March 31, 2026 along with the Explanatory Notes annexed thereto, or forming part of any document referred above together with the reports of the Board of Directors and Auditors thereon, as circulated to the members and laid before this Meeting, be and are hereby considered and adopted.”

For and on behalf of
C2FO Factoring Solutions Private Limited



Neha Shanker Bahadur
Managing Director
DIN: 11034598
Address: Flat Number H-39C, First Floor
New Delhi-110017, India.

Date: September 07, 2026

Place: Noida

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NOTES:

1. *A member entitled to attend and vote at the Annual General Meeting (“AGM”) is entitled to appoint one or more proxies to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the company pursuant to section 105 of the companies act, 2013 read with the companies (management and administration) rules, 2014.*

A person shall act as proxy for members not exceeding 50 (Fifty) and holding in aggregate not more than 10% (Ten Percent) of the total share capital of the company carrying voting rights. However, a member holding more than 10% of the total share capital of company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.

2. As the Company comprises only two members, the presence of both members or their authorized representative is necessary to constitute a valid quorum for the meeting.
3. Corporate members intending to send their authorized representative to attend the AGM are requested to send to the Company a certified copy of the Authorisation, authorizing their representative to attend and vote on their behalf at the AGM.
4. Proxy form is attached as “**Annexure-I**” with this notice. The Members are required to fill it out and submit it before the meeting.
5. Members/Authorised Representatives attending the AGM in person are requested to complete the attendance slip (in the form attached as “**Annexure II**” to this notice) and hand over the same at the AGM Venue.
6. Route map of the venue of the Meeting is attached herewith as “**Annexure-III**” for convenience of those attending the Meeting.
7. The following documents are open for inspection at the registered office of the Company on all working days of the Company during business hours (09:00 AM to 06:00 PM) and also shall be available for inspection at the venue of the AGM:
 - a. Relevant documents pertaining to items as mentioned above.
 - b. Statutory registers of the Company viz. Register of directors & Key Managerial Personnel and their shareholding, Register of Members and Register of Contracts or Arrangements in which the directors are interested, as maintained under the Companies Act, 2013.
 - c. Copy of Memorandum and Articles of Association of the Company.

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8. In case of any further query/ information required, please contact by writing at the email id:
pooja.sharma@c2treds.com
9. Members are requested to notify changes (if any, in their address, email id., nominations etc.) in their address if any to the Company.
10. The annual report is attached as **Annexure-IV** to this notice.

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ANNEXURE-I

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U67100DL2020FTC362201

Name of the company: C2FO Factoring Solutions Private Limited

Registered office: D-26 Basement, Jangpura Extn. New Delhi, India, 110014

Name of the member (s):

Registered address:

E-mail Id:

Folio No/ Client Id:

DP ID:

We, _____ being the member (s) of C2FO Factoring Solutions Private Limited,
hereby appoint:

1. Name:

C2FO Factoring Solutions Private Limited

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Website: www.c2treds.com Email: contactus@c2treds.com
Contact No: 0120-5178068

Address:

E-mail Id:

Signature..... or failing him

2. Name:

Address:

E-mail Id:

Signature..... or failing him

3. Name:

Address:

E-mail Id:

Signature.....

As our proxy to attend and vote (on a poll) for us and on our behalf at the 06th (Sixth) Annual General Meeting of the members of the Company to be held on Tuesday, September 29, 2026 at 01:00 P.M. (IST) at the registered office of the Company situated at D-26 Basement, Jangpura Extn., New Delhi-110014, India and at any adjournment thereof, in respect of such resolution, as is indicated below:

Resolution No.	Resolution
Ordinary Business:	
1.	To consider and adopt the audited financial statements for the year ended March 31, 2026 along with the reports of the Auditors and Board thereon.

Signed on day of2026

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Contact No: 0120-5178068

Affix
Revenue
Stamp

Signature of shareholder

Signature of Proxy holder(s)

Note: Members are required to fill it out and submit it before the meeting.

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ANNEXURE-II

ATTENDANCE SLIP

Please fill this attendance slip and hand it over at the entrance of the meeting hall.

DP ID & Client ID:	
No. of shares held:	
Name and address of the Member/ proxy:	

I hereby record my presence at the 06th (Sixth) AGM of the members of C2FO Factoring Solutions Private Limited ("the Company") scheduled to be held on Tuesday, September 29, 2026 at 01:00 P.M. (IST) at the registered office of the Company situated at D-26 Basement, Jangpura Extn., New Delhi-110014, India.

Signature of the Member



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ANNEXURE -III

ROUTE MAP

From: Indira Gandhi International Airport

To: D-26 Basement, Jangpura Extn., New Delhi-110014, India





On-Demand Capital for Every Business

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ANNEXURE -IV

ANNUAL REPORT

(Attached separately)